

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

Minutes of the Board of School Directors

MARCH 27, 2019

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, March 27, 2019, at 7:45 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Catherine Hilferty
Kate Denney
Lisa Esler
Dawn Jones
M. Colleen Powell
Bernie Seasock
Georgia Stone
Kevin Tinsley
Leon Armour

School Directors Absent:

None

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Tracy Marshall, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of February 27, 2019 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Denney the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for February 2019 – March 2019 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Jones.

Voting Yea: All

Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of February 2019, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for February 2019.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Esler the motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for February 2019

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

STUDENT/STAFF RECOGNITIONS

Dr. Steinhoff recognized Sun Valley students Hunter Catka and Keely Durkin.

Hunter, a junior, once again represented Sun Valley during the PIAA State Wrestling Championship.

Keeley, a junior, represented Sun Valley in the PIAA State Swimming Competition.

Dr. Steinhoff introduced, Mr. Pat Rafferty, Athletic Director, who shared their accomplishments.

Keeley was the District Qualifier and the first representative Sun Valley had since 1988. She competed in both the 200 & 500-meter freestyle and she finished 15th overall in the 500 meter.

Hunter received Bronze and was the first person in Sun Valley history to receive back-to-back metals at States. His overall record was 17-1.

Mr. Tinsley thanked Hunter for always giving back to the community and serving as a role model to many students who look up to him.

Dr. Steinhoff also recognized Coaches Ellis and Doroshenko for their dedication. Coaching individual player sports can be a challenge.

STUDENT REPRESENTATIVES REPORT TO THE BOARD

Kyra Green commented on the following at Sun Valley with a great start to the school year:

- Unified Bocce team placed 3rd at States in Hershey. This is their third year placing in the top three at the State Competition.
- Seniors had their mock interviews, and did very well according to the volunteers.
- Spring sports have begun and have gotten off to a good start.
- Boys Basketball won a share of the Ches-Mont Tittle and the District 1 5A Championship. They also made their way to the elite 8 in the PIAA 5A State Playoffs.
- Social Studies and Journalism students went to Washington DC.

SUPERINTENDENT'S REPORT

Dr. Steinhoff introduced Kerri Emhof, Legislative Assistant to State Representative Leanne Krueger-Braneky. Ms. Emhof read House Resolution #29, which identifies January as School Board Recognition month. She presented the Board with a Certificate of Recognition for their service to the District and Community.

Dr. Steinhoff recognized and presented Joey DiCamillo with a certification of recognition for winning PenSPRA "Excellence in Education Communication" contest. He received an Award of Excellence for "Aramark Summer Job Pilot Program Video", and two Awards of Honor for his photos Pinwheels for Peace Photograph and 2018 production of the Lion King Photograph.

Dr. Steinhoff announced a Resolution for Adoption on the agenda for Cyber School Tuition Reform. He reviewed the impact Cyber Schools costs our District and the adverse impact on all districts throughout the Commonwealth. Tuition reform could save districts over \$250 million in a year.

Dr. Steinhoff received exciting news late this afternoon. Coebourn, in their first year participating, placed 2nd in the Delaware County STEM Challenge. Congratulations to all who participated.

Dr. Steinhoff announced that Penn-Delco will host the Delaware County Reading Olympics at Northley Middle School next week. Also, the Special Education 3-year plan is being finalized. He thanked Ms. Regina McClure for her time in reviewing the plan. This will be available shortly for review.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) After School and Saturday Detentions

#10-1110-123-000-30-70-00-000

<u>Teacher</u>	<u>Hours</u>	<u>Teacher</u>	<u>Hours</u>
Maureen Irving	3.00	Nicole Sayre	4.50
Lisa Pasceri	2.25	Shari Sharp	6.00
Jaclyn Samuelian	3.00	Kevin Siegel	.75

(b) New Teacher Meeting - Elementary, 2/26/19 (1.5 Hours)

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Teacher</u>
Lyndsay Dotzman	Brittany Boyer
Rachael Harper	Jessica Eggleston
Joshua Labik	Marilyn Issac
Marybeth McGrenra	Alana Lafferty
Lauren Mongada	Sophie Miluski
Danielle Seaman	Kelsey Parker

(c) First Semester Teacher Mentor Stipend

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>School</u>
Kate Doroshenko	NMS

(d) Student Support – SVHS Soph Hop, 3/1/19 (3.5 Hours)

#10-1241-123-000-30-00-00-000

<u>Teacher</u>
Ashlyn Marabella

(e) Safety Cares Certification Training, 3/14/19 – 3/16/19

#10-2260-123-000-10-00-00-000

<u>Teacher</u>
Wayne Lutteroty – 8.70 Hours
Karen Scharrer – 10.00 Hours

#10-2260-123-000-30-00-00-000

<u>Teacher</u>
Amanda Girardi (Kikut) – 10.00 Hours

ITEMS FOR BOARD ACTION- Continued**(f) PDSB Conference Day - Presentation Development, 2/15/19****#10-2260-123-000-10-00-00-000 (2 hours unless otherwise noted)**

Cameron, Vivienne	Healy, Jill	Miller, Allison	Reis, Brianna
Casey, Kaitlyn	Jones, Jennifer	Newburg, Karen	Scheuermann, Tamara
Craley, Michele	King, Jessica	O'Kane, Laura	Small, Nicole
DeLong, Michele	Klotz, Julie	Papageorge, Pete	West, Randi
Dever, Adrienne	Meir, Erica	Pringle, Meghan	Wiley, Lindsey
Gladfelter, Duston	McGinn, Samantha	Raucci, Michele	Wood, Jessica
Gordon, Nicole - 4 Hours	Michels, Jean	Reaume, Bill	

#10-2260-123-000-30-00-00-000 (2 hours unless otherwise noted)

Bereznak, Elizabeth	Girardi, Amanda	Matys, Jacqueline	Seigel, Kevin
Bondanza, Adria	Grady, Amy	Morris, Matthew	Smith, Kerri
Buckmaster, Kristin - 4 Hours	Guidetti, Erica	Newcomb, Roseann	Taylor, Kathleen
Burgess, Valerie	Hartwell, Bill	Orenstein, Zachary	Turk, Lindsay
Cappella, Michael	Hazlett, Elizabeth	Pasceri, Lisa	Ventura, Christa
Caputo, Amy	Im, Francine	Ritz, Michelle	Weist, Cheryl
Clark, Danielle	James, Kat	Roccio, Alison	Wooleyhan, Jessica
			Zimmerman, Marnie - 4 Hours
Coffman, Jennifer	Judge, Erin	Sayre, Nicole	
Crowley, Gina	Kenney, Erin	Scharrer, Karen	
	Malaczewski,		
Freeman, Cherie	Patricia	Sharp, Shari	

(2) Retirement

(a) Elaine Kaskela, Family and Consumer Sciences Teacher at Sun Valley, effective 6/17/19.

(b) Christina Saunders, School Nurse at Northley, effective 6/17/19.

(3) Extra Duty Pay Assignments for the 2018/2019 school year**Rescissions****Sun Valley Athletics**

Jillian Foster	Asst. Track/Field Shared	9 Units @ \$276	\$2,484.
Brian McGeehan	Boys Head Track/Field	15 Units @ \$276	\$4,140. (pro-rated)

Appointments:**Sun Valley Athletics**

Jillian Foster	Girls Head Track	15 Units @ \$276	\$4,140.
Zachary Bush	Boys Head Track/Field	15 Units @ \$291	\$4,365.

ITEMS FOR BOARD ACTION- Continued

Northley Athletics

Amanda Maher	Girls 8 th Gr. Lacrosse	9 Units @ \$276	\$2,484.
John DiProjetto	Boys 7 th Gr. Baseball	7 Units @ \$276	\$1,932.
Tyler Butz	Boys 8 th Gr. Baseball	9 Units @ \$276	\$2,484.
George Walters, Jr.	Girls 7 th Gr. Softball	7 Units @ \$276	\$1,932.

(4) Tuition Reimbursement

Budget Code: 10-2271-240-000-30-00-00-000

Christopher Gorniok \$2,748.00 Temple University
Technology - Instructional Technology and Learning

(5) Leave of Absence

- (a) Erin Kenney, 6th Grade Teacher at Northley, FMLA from 5/27/19 through 10/31/19 and childrearing leave from 11/1/19 through 1/24/20.
- (b) Christen Verna, Special Education Teacher at Northley, adjusted FMLA from 2/14/19 through 2/27/19 and temporary leave from 2/28/19 through 3/24/19.
- (c) Lanny Blair, Principal at Northley, intermittent FMLA from 2/14/19 through 6/30/19.
- (d) Alison Miller, 3rd Grade Teacher at Parkside Elementary, FMLA from 6/7/19 through 11/12/19, and childrearing leave from 11/13/19 through 6/17/20.
- (e) Nikole Lutteroty, Reading Specialist at Coebourn Elementary, FMLA from 6/3/19 through 11/6/19.
- (f) Katherine Carlin, 5th Grade Teacher at Pennell Elementary, temporary leave from 5/30/19 through 6/17/19 and childrearing leave from 8/28/19 through 1/24/20.
- (g) Gabrielle Mack, 2nd Grade Teacher at Aston Elementary, adjusted FMLA from 3/18/19 through 6/17/19.
- (h) Cynthia Kravatz, Gifted Support Teacher, FMLA from 4/23/19 through 5/26/19.
- (i) Lindsey Wiley, Special Education Teacher at Pennell Elementary, adjusted FMLA from 3/26/19 through 6/17/19.

(6) Professional Contract

- (a) Christopher Lawson, Financial Literacy Teacher at Northley

ITEMS FOR BOARD ACTION- Continued

10.02 Personnel – Classified

(1) Appointment

- (a) Dia Wimberly, Bus Aide @ \$14.54/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 3/5/19.
- (b) Kerry Blose, Paraprofessional (A2HQ, step 1) at Sun Valley @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 3/11/19.
- (c) Timothy Robinson, Paraprofessional (A2HQ, step 1) at Pennell Elementary @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 3/18/19.
- (d) Renee McClellan, Library Assistant (A3, step 1) at Coebourn Elementary @ \$11.46/hour, 5 hours/day, 190 days/year with part-time benefits in accordance with the PDESPA contract, effective 4/1/19.

(2) Leave of Absence

- (a) Edlyne Surpris, Bus Aide, FMLA from 3/6/19 through 3/28/19.
- (b) Kathleen Bucciarelli, Paraprofessional at Sun Valley, temporary leave from 2/25/19 through 3/14/19.
- (c) Thomas Kennedy, part-time Custodian at Sun Valley, adjusted FMLA from 2/15/19 through 3/24/19.

(3) Change of Status

- (a) Thomas Kennedy from part-time Custodian at Sun Valley to full-time Custodian at Northley @ \$16.27/hour, 8 hours/day, 261 days/year with full-time benefits in accordance with the PDSSPA contract, effective 3/25/19.

References: Penn-Delco Budget 2018-2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Denney, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION- Continued

10.03 Change Orders

MOTION: To approve change orders as follows:

SUN VALLEY - 2017 Project

Aireko Abroad, LLC - General Contractor

- GC-16: credit amount of \$42,516.45 as presented.

SUN VALLEY - 2018 Summer Project

John S. McManus, Inc. - General Contractor

- GC-05: unforeseen conditions and deduction allowances, for a credit of \$18,801 as presented.

McGoldrick Electric, Inc. – Electrical Contractor

- EC-03: deduction of allowances, panel relocation and fire alarm troubles for a cost of \$10,129.63, as presented.

10.04 Energy Demand Response Extension

MOTION: To approve the extension with Enerwise Global Technologies, to participate in the Energy Demand Response Program as presented.

10.05 Delaware County Intermediate Unit General Operating Budget 2019-2020

MOTION: To approve the Delaware County Intermediate Unit General Operating budget of \$9,343,629 for the 2019-2020 school year. Penn-Delco's share is projected to be not more than \$44,825.57. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

10.06 Delaware County Intermediate Unit Special Education Funding Agreement 2019-2020

MOTION: To approve the Delaware County Intermediate Unit Special Education Budget of \$19,345,552 with Penn-Delco's estimated share for students receiving Intermediate Unit special education services in the amount of \$382,660 for the 2019 - 2020 school year.

10.07 Delaware County Intermediate Unit Technical Schools Budget 2019-2020

MOTION: To approve the Delaware County Technical School's budget of \$14,002,025 for the 2019-2020 school year. Penn-Delco's share is projected to be not more than \$562,018. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

10.08 Sun Valley High School Bocce Team - Overnight Field Trip

Sun Valley High School administration requests permission for members of the bocce team to travel to Hershey, PA for the Bocce Championships. Students and chaperons will leave by chartered bus on March 20, 2019, and return on March 21, 2019.

MOTION: To approve the request, as presented.

10.09 Sun Valley High School Marine Corps National Defense Cadet Corps - Overnight Field Trip

Sun Valley High School administration requests permission for members of the MCNDCC to travel to Indiantown Gap, Annville, PA for the Youth Physical Fitness Competition. Students and chaperons will leave May 17, 2019, and return May 19, 2019.

MOTION: To approve the request as presented.

ITEMS FOR BOARD ACTION- Continued

10.10 Sun Valley High School Marine Corps National Defense Cadet Corps - Overnight Field Trip

Sun Valley High School MCNDCC instructor James Pearn requests permission for members of the MCNDCC to travel to Quantico, VA to run the Marine Corp Base Obstacle Course. Students and chaperons will leave June 14, 2019, and return June 15, 2019.

MOTION: To approve the request as presented.

10.11 Special Education and Pupil Services Agreements

10.11.01 MOTION: To approve the Agreement with Lindamood-Bell Learning Processes for Student #36213, as presented.

10.11.02 MOTION: To approve the Agreement with The Vanguard School for Student #25121, as presented.

10.11.03 MOTION: To approve the Contract with Bayada for In-School Nursing Services, as presented.

10.12 Teacher on Special Assignment – Online Learning

MOTION: To extend the Teacher on Special Assignment – Online Learning position through the 2019-20 school year, including the appointment of Kristin Buckmaster to this position.

10.13 Act 93 Employment Agreements

MOTION: To approve the three-year agreements with the PDSD Act 93 Administrators and Confidential Secretaries groups, effective July 1, 2019, as presented.

10.14 School Board Policies - Adoption

MOTION: To approve for adoption the following new and revised policies, as presented.

#239 - Foreign Exchange Students

#247 - Hazing

#255 - Educational Stability for Children in Foster Care

10.15 Project Lead the Way Agreement

MOTION: To approve the Agreement with Project Lead the Way, Inc., for participation in a comprehensive Computer Science education program, beginning the 2019-2020 school year, as presented.

10.16 Cyber Charter Tuition Reform Resolution

MOTION: To approve the resolution, as presented, which calls for common-sense changes to the PA cyber charter tuition laws that will provide immediate relief to school districts and their taxpayers who are currently paying cyber tuition rates that are egregiously higher than the cost of similar online learning opportunities offered within local districts.

Following a motion by Mrs. Jones and seconded by Mrs. Denney, motions 10.03 – 10.16 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mr. Tinsley commented on item 10.13 and thanked Mr. Lilly and Ms. Marshall for keeping an open dialog with our employees.

ADJOURNMENT

Following a motion by Mrs. Powell and seconded by Mrs. Esler, the Board adjourned by unanimous consent at 8:21 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meetings: Wednesday, April 10, 2019 - Study Session - Service Center - 7:30 p.m.
Wednesday, April 24, 2019 - Business Meeting - Service Center - 7:30 p.m.